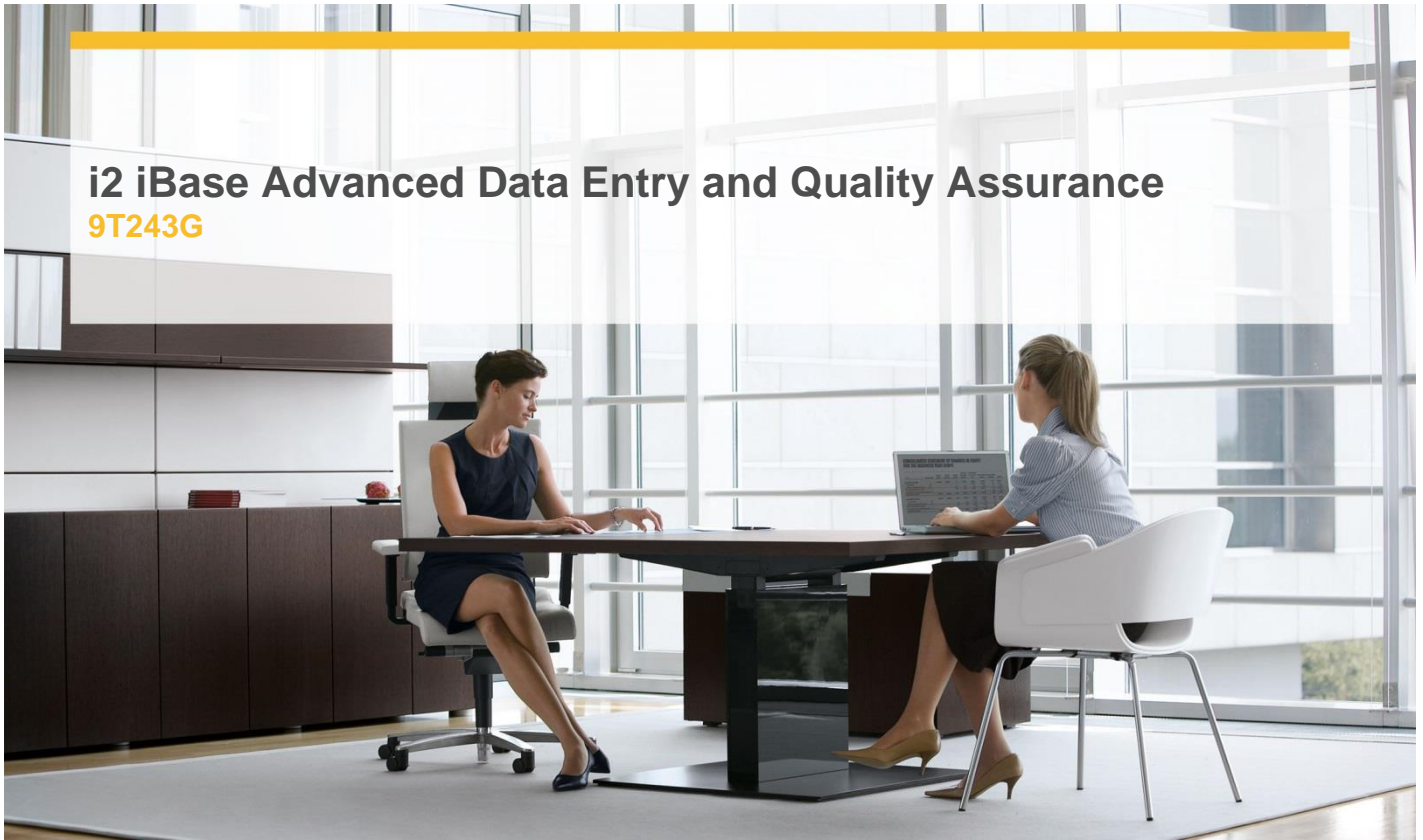


i2 iBase Advanced Data Entry and Quality Assurance

9T243G



Delivery Type: Classroom

Duration: 1 day

Overview

Gain an understanding of how to use i2 iBase tools to aid good data entry, importation of data and routinely check the quality of data held in the database.

An interactive course using a combination of lecture, hands-on work and exercises.

Pre-Requisites

It is essential you have a good knowledge of Windows

- ✓ You should have a good working knowledge of the basic features of i2 iBase (such as gained by attendance of the i2 iBase Essentials Course)
- ✓ An awareness of your organisation's i2 iBase databases and an appreciation of their use would be an advantage
- ✓ Basic knowledge of the i2 Analyst's Notebook would also be advantageous

All our courses are conducted in English. It is therefore essential that you have a good understanding of both spoken and written English.

Objectives

- ✓ Use Data Sheets to add and link records
- ✓ Use i2 Analyst's Notebook to add and link records
- ✓ Develop a data entry process
- ✓ Create queries to locate data for weeding
- ✓ Use i2 iBase to look for potential duplicate data
- ✓ Import data from various source types
- ✓ Use the importer to correct poor quality and inconsistent data

Target Audience

This intermediate course is for:

- ✓ Anyone who has attended the i2 iBase Essentials module and wishes to use the i2 iBase tools to ensure that the quality of data being entered is maintained.
- ✓ Current users of i2 iBase who wish to refresh their knowledge of these topics